

TOWN HALL PRESERVATION COMMITTEE
TOWN OF HOOKSETT



MINUTES OF MEETING
August 4, 2014

Members present: Kathie Northrup, Jim Sullivan, Tom Walsh (4:35 p.m.) Staff present: Katie Rosengren, Jo Ann Duffy, Matt Lavoie.

Meeting called to order at 4:30 p.m. in the admin conference.

Jim moved acceptance of minutes of 7/21/14; Kathie seconded. Unanimously approved. Tom was recused, was not present at that meeting.

PUBLIC INPUT: None

COMMUNICATIONS, CORRESPONDENCE, AND MISCELLANEOUS:

1. Kathie received an inquiry about use of the building—for an opera. Also the Lions are celebrating their 50th anniversary this year. Tow Hall would have been appropriate.

REVIEW ASSIGNMENTS:

1. Katie, follow up re street naming. Nothing further. Dean suggested this was a function of council, so Jim will bring it up at the next council meeting next week. Can the naming of a street be “auctioned” off with proceeds going to the Town Hall Preservation Project? If yes, how to proceed.
2. Kathie, tree person re stumps. Done. As it has been several years, the stumps are already quite deteriorated. Unless we want to plan a tree in those exact spots, they probably will take care of themselves. It is not, however, very expensive to go ahead and remove them. There is no urgency.
3. Katie, inquiries about funding for this year. Discussed briefly funds available for this fiscal year. What we have would be available through building maintenance so we’ll develop a list of tasks and costs. At our September meeting, we will explore options for the next fiscal year.

NEW BUSINESS:

None

OLD BUSINESS:

Funding/Fund-Raising

Kathie included a solicitation of volunteers for fund-raising in a press release last week which also included merchandise items.

Should we look for a volunteer to look for grant opportunities?

The Cat’s Meow town hall piece is in and for sale at Robie’s. It will also be sold at the Clerk’s Office. MSM piece has been ordered; should take about 2 months.

Kathie had another idea for a fund-raising item. Will be discussed at a later meeting.
As previously mentioned, future funding will be discussed at next month's meeting.

Deconstruction

The October 2013 minutes mentioned a site visit w/phone company. Fire/security/phone lines tied in. Need a professional to work with these. Jim will call a contact at FairPoint to see if that's something they do or if we have to hire someone.

Same minutes mentioned removal of heating loops for forced hot water. We need a plumber to cut off at source and cap. Volunteers can then remove the rest. Jo Ann will talk to Matt.

Engineering

Written report received from T.F. Moran. Overall building is in good condition. Report makes several observations and recommendations including roof rafter framing in the addition, the floor framing in the front and back of the original building (those parts not replaced by concrete slab in the 90s), and further testing on the existing brick and mortar masonry.

The connection method of the second floor to the existing masonry does not appear to have adversely affected the exterior wall. Testing and evaluation of the lateral load capacity will need to be done as part of the architect's design work.

Did not specifically mention the tin ceiling/blown-in insulation. Kathie will get that answer. There is no problem with restoring large windows.

If, after review, members have further questions, they will relay them to Kathie.

Architectural

Kathie has been unable to reach the architectural historian.

The architect tentatively chosen for conditions assessment has left his firm. He has designated as associate in the office (Adam Lornitzo) as the primary contact/project manager. Kathie spoke with the associate on 8/1. Explained our discussions, what guidance we wanted (finishes, exterior/interior, all the questions we've discussed). He offered to come down and discuss scope/scale etc. Told him we first needed to verify procedure. After discussion determined that we did not have to request bids again. Kathie will contact Mr. Lornitzo and see if we can set up a meeting to discuss the proposal and potential contract.

Other

Because of the holiday, next month's meeting will be on the 3rd Monday rather than the 1st Monday. Date: Monday, **September 15, 2014**, 4:30 p.m., Admin Conf Room.

ASSIGNMENTS:

1. Jim, bring up at council meeting street name "auctioning"
2. Jim, contact at FairPoint re fire/security/phone lines
3. Jo Ann, re plumber cap at source
4. Kathie, follow up with engineer re ceiling
5. Kathie, set up meeting with architect

Minutes, Town Hall Preservation Committee
August 4, 2014
Page 3

Meeting adjourned at 5:25 p.m.

Kathleen Northrup, Chair
August 4, 2014

Next Meeting - Monday, September 15, 2014, 4:30 p .m., Admin Conf Room